**Georgio D. Phillips** gphillips@wwrfresource.com

*Warehouse Associate Mobile:* 316-519-5285

401 S. Emporia Wichita, KS

**Summary of Qualifications**

* Certified forklift operator with experience working in warehouses, restaurants, and retail environments.
* Proficient knowledge of Microsoft Office applications including Word, Excel, and PowerPoint.
* Extremely personable individual who enjoys working with others to complete projects promptly and efficiently.
* Available, accountable, dependable, and work ready.

**Skill Profile**

* Warehouse Operations
* OSHA Certified
* Automated and computerized inventory control processes
* Food Handler Certified

**Employment History**

*Utility Worker* Olive Garden Wichita, KS Dec. 2017 - Present

* Operate commercial dishwashing machines in large volume establishment.
* Sort items according to type for separate wash cycles.

*Processing Clerk* State of Kansas Ellsworth, KS 2017 – December 2017

* Maintained consistent records of incoming and outgoing supplies.
* Filed and completed paperwork and work orders for the procurement of supplies.

*Cook* Burger King Wichita, KS 2015-2016

* Obtained Food Handler’s card from Health Department.
* Prepped and cooked foods in a timely manner to ensure guest satisfaction.

*Forklift Operator* State of Kansas Ellsworth, KS 2015-2016

* Completed forklift operator training provided by the company.
* Ensured organization and security of all materials in storage area.

*Cook* AJ’s Sports Bar Wichita, KS 2014-2016

* Specialized in the creation of fresh pizzas for the sports bar.
* Cooked other food items according to guest specifications.

**Community Involvement**

* Kid’s Center, *YMCA South Branch*, Wichita, KS, 1 year

**Education**

* Associate’s Degree in Business *Hutchinson Community College* 2007